

Mid-Missouri Regional Planning Commission
Region F Homeland Security Oversight Committee
Tuesday, January 20, 2015
Meeting Minutes

Discipline Representatives:

Name:	Representing:
Mike Rackers	Chairman
Tom White	911
Chuck Massengill	Agriculture
Gary Jungermann	County Government
Not Represented	Education
Michelle Kidwell	EMD
Mike Shirts	Emergency Medical Services
Doug Westhoff	Fire
Greg Resz	GIS
Sharon Lynch	Public Health
Randy White	HSRT
Not Represented	Public Utilities and Industry
Josh Hawkins	Municipal Government
Doug Shoemaker	Police
Larry Benz	Public Works
Not Represented	Sheriff Agencies
Dave Phelps	Volunteer

Ex-Officio, Alternate Representative, and Others:

Name:	Representing:
Randy White	Boone County HSRT
Bob Bishop	Montgomery EMA
Brice Mesko	Mexico Public Safety
John Page	Camden EMD
Pam Phelps	MRC/RRVC Volunteers
Andrea Rice	Osage County EMD/911
Richard Bray	Linn Police
Brandon Jones	VZW
Barlow Biggers	Miller County EMD
Dan Haid	Boone County PW
Drew Pratt	Dept of Health
Bill Farr	Cole EMA
Joni McCarter	OHS
Kathy Abernathy	JC Police Dept
Frank Coots	OHS
Brenda Gerlach	SEMA
Chris Newbrough	Audrain County
Donna Jordon	JC Police Dept
Scott Davis	OHS
Doc Kritzer	Callaway County
Bryan Courtney	MO DPS

Steve Shaw	Audrain County EMA
Kevin Cash	Audrain Ambulance
Lyn Woolford	Ashland Police
Bruce Clemonds	DPS/OHS/SEMA
Merrel Breyer	MO Dept of Agriculture
Sherril Gladney	Division of Fire Safety
Ed Siegmund	MidMO RPC
Lee Ann Jestis	MidMO RPC

Agenda Item I. Welcome and Roll Call

Chairman Mike Rackers called the meeting to order at 1:33 pm. Attendance was taken to determine representation for each discipline. Please note the list above for names of these representatives.

Agenda Item II. Review and Approval of Agenda

Gary Jungermann motioned to approve the agenda as presented. Dave Phelps seconded the motion and it passed unanimously.

Agenda Item III. Review and Approval of Minutes

Mike Shirts motioned to approve the minutes from the October quarterly meeting, as presented. Larry Benz seconded the motion and it passed unanimously.

Agenda Item IV. Office of Homeland Security Updates

Joni McCarter gave updates from the Office of Homeland Security. She stated that both the FY11 and FY12 grant cycles have been closed entirely with no balance remaining. The FY13 grant cycle is approximately 51% spent and needs to be completed by August 31, 2015. A spending plan, which has become customary, will be due on February 27, 2015. FY14 is approximately 43% spent and has to be completed by August 31, 2016. A second round of grant funding for FY14 has become available. Please see the details of this in the next section of these minutes. The next meeting of the RHSOC Chairs and Homeland Security Advisory Committee (Statewide committee governing all RHSOC committees) will take place on February 26 (10 am RHSOC Chair and 1:30 pm HSAC) in the Nightingale Room at the Lewis and Clark Building. The SEMA Conference will take place from March 31 to April 3 in Branson. Registrations are being accepted now and at this time, there are no scholarships available. As of January 16, Joni has also been taking care of the UASI's and this area of responsibility has been added to her job. Dee Sanphillippo has been moved to Grant Monitoring Specialist.

Scott Davis gave a presentation regarding THIRA and other OHS responsibilities. Frank Coots is now responsible for Asset Protection Response System (APRS), Critical Infrastructure and Resiliency (CISR) (this was formerly Critical Infrastructure/Key Resource or CIKR), Data Calls, Missouri 1 Plan (formerly ERIP), Missouri, Public Private Partnership (MOP3), Protected Critical Infrastructure Information (PCII/PII/CVI), and Special Event Data Calls. Laurie Crawford assists with the chairing of several committees, special projects of Asset Inventory Management (AIM), and WebEOC, and she also is the project manager for many projects, including, Missouri Homeland Security Information Network (HSIN), Missouri Alert Network, and Missouri Data Exchange (MoDEX). Linda Frazier is responsible for the Full Spectrum Risk Knowledge Base, OHS Administration, and US Homeland Security Clearances. Scott Davis is responsible

for Threat and Hazard Identification and Risk Assessment (THIRA), Statewide Preparedness Working Group (SPWG), the State Preparedness report, NIMS Kind and Typing, and STE/STU.

The Statewide Preparedness Working Group is a collaborative group of subject matter experts representing the whole emergency response community. They are tasked with identifying and prioritizing resources to sustain or enhance capabilities for statewide acts of terrorism and other catastrophic events. There are approximately 31 in the group with two from each region and UASI. Region F is represented by Tom White and Kyle McIntyre.

Davis further explained the 2015 THIRA process. The process has been refined to only four steps for 2015:

- o Step One: Identify Threats and Hazards
- o Step Two: Give Threat and Hazard Context
- o Step Three: Establish Capability Targets
- o Step Four: Apply the Results (Capability Estimation)

Steps 1 and 2 will be completed in February, Step 3 in May and Step 4 in June. Each region will be asked to review the three scenarios they presented in the original THIRAs. Information provided by the Statewide Preparedness Working Group will be given to each THIRA committee for incorporation into Steps 3 and 4. The main focus for this THIRA review will be RESPONSE and narrowed to 13 of the core capabilities.

Frank Coats also gave a brief update on his responsibilities. The Asset Protection Response System (APRS) is seeking funding for statewide deployment through a newly available HUD grant. Beta testing on the Missouri 1 Plan (formerly ERIP) was conducted from December 1, 2014 to January 7, 2015. OHS met with the vendor and CES representatives to review the results and prioritize updates and patches to the system. CES and OHS sponsored training to DESE regional representatives on January 15, 2015, with full deployment anticipated to begin on February 15, 2015. The next meeting of the Missouri Public Private Partnership (MOP3) will be on February 26, 2015 in the Lewis and Clark building.

Agenda Item V. FY14 Second Round Funding: Region F \$67,333.02

Originally, \$584,000 was left out of the initial funding formula to be used for a secondary round of statewide initiatives. At the last RHSOC chair meeting, it was determined that \$200,000 would be allocated for statewide training and the remaining \$384,000 would be allocated by funding formula to each region. Region F will receive an additional \$67,333.02 for grant requests. The process will be similar to the first round with the following deadlines:

- o Applications due in Webgrants by February 27, 2015, at 5:00 pm
- o OHS will perform technical review between March 1 and 15
- o Local review by RHSOC committees will take place March 16-27
- o Awards will be made on April 3

Agenda Item VI. Statewide Interoperable Communications Plan Update

Bryan Courtney invited any one interested in review and revising the Statewide Interoperable Communications Plan (SCIP). This is the state's strategic planning document designed to guide the public safety community to a path of interoperability in Missouri. DPS is hosting meetings across the state, in each region and UASI areas to allow the first responder

community a chance to share their input on current plan and recommendations for updating the plan. This conversation will also include the role of broadband and FirstNet in Missouri's SCIP and how those technologies might be included as part of an overall interoperability strategy. The meeting for Region F will be on January 29, 2015 from 10 am to 3 pm at Cole County Fire Station #4, 5206 Monticello Road, Jefferson City. Please RSVP to Bob Bloomberg at bob.bloomberg@dps.mo.gov or for further questions or input.

Agenda Item VII. Regional Planning Commission Updates

Lee Ann Jestis gave an update regarding the financial status of each grant cycle. For the first time in several years, we only have two grants open at this time, FY13 and FY 14. A spending plan is being devised to finish out the remaining funds for FY13. Most of what remains is HSRT sustainment funds and the radio upgrade project. Please see Radio Upgrades Subcommittee under Agenda Item VIII. Discipline/Committee Reports for more regarding the radio upgrades project. The largest purchase remaining on the FY13 grant will be the purchase of a explosive detecting canine for the HSRT. It also appears that with what is remaining on the Radio Project, there will be approximately \$20,000 left unused. These funds can be used for the Mesh Camera update that is needed and requested in FY14. This update was denied when the initial allocations were made with the idea being that when funds became available, this upgrade would be considered first. Now this upgrade can be done with FY13 funds and leave FY14 second round funding for other projects. The FY14 grants' biggest project was the purchase of three large generators. These generators have been ordered and should arrive on April 3, 2015.

A list of agencies that have completed the First Net broadband survey was included in the packet. Tom White suggested that meetings be held in each county to invite the corresponding agencies within the county to get together and fill it out. The survey can be found at publicsafetytrainingtools.net. It is important that all first responder agencies in our region fill out this survey.

Agenda Item VIII. Discipline/Committee Reports

a) THIRA Working Group

Bill Farr gave an update regarding the THIRA working group. This committee will be meeting immediately following the RHSOC meeting today. All are welcome to participate.

b) Kind and Typing Working Group

Bill Farr also gave an update on the Kind and Typing working group. This group completed what was tasked of them and has nothing further to report at this time.

c) Statewide Badging/ID Group

Bill Farr also gave an update regarding the Statewide Badging and ID working group. This committee will be meeting on February 10 at 1 pm at Bill Farr's office at 1736 Southridge in Jefferson City.

d) Radio Upgrades Subcommittee

Lee Ann Jestis gave a report on the radio upgrade subcommittee. Currently, information is still needed from Boone County Health, Callaway Health, Montgomery Health, and Gasconade and Morgan EMA to get the radio upgrades done of those radios. All other departments have begun the process. Eight of the remaining Health Depts and three of the EMA's are completed. Some still need to drop radios off or

have the second round of programming done, but all in all, the project is progressing at a desired rate.

e) Work Program Subcommittee

Upon the completion of the FY13 Spending Plan, the work group committee will reconvene to review progress and goals for the RPC.

Discipline Reports:

- o Volunteer: Dave Phelps reported that they are coordinating with COAD's for training and drills. No funds for volunteers puts them at a disadvantage for getting people interested in training.
- o Public Works: Larry Benz reported that they are working on putting together a list of Public Works contacts, but it is difficult because each county does it a little differently or not formally. Michelle Kidwell offered to give him some information that she has access to).
- o Police: Doug Shoemaker reported that they were working on some compatibility issues with the Kenwood radios.
- o Municipal: Josh reported that Matt Harline had agreed to serve as the second alternate for Municipal Governments. Jerry Sorte, Assistant Director of Administration for the city of Fulton will also be a representative. They have access to most of the municipals through the RPC.
- o HSRT: Randy White reported that with very few HSRT's it is easy to keep in touch.
- o Health: Sharon Lynch reported that the 13 region health departments meet on a monthly basis and plan to meet next on February 13. They also plan to submit a project for the second grant funding cycle.
- o Agriculture: Chuck Massengill reported that the American Vet Foundation is working on training on respirators for small animals. Working with SEMA for a MOU for a VMAT team.
- o EMS: Mike Shirts reported that information was distributed out to EMS agencies in the region.
- o County Government: Gary Jungermann reported that involvement from the County level may be limited but that they are all very clearly and directly linked to the EMDs for their respective counties.
- o EMDs: Michelle Kidwell reported that they meet regularly. They met on December 3 and meet again tomorrow (Jan 21). They will also meet on February 6 with the 911's to do a training with WebEOC.
- o 911: Tom White reported that they have a strong list and that the list in the packet is not updated, as they do have all of the representatives for each available spot.
- o Fire: Doug Westhoff reported that they have strong email lists and that all fire departments in the region have been emailed the information from the last meeting.
- o Education: Jacque Cowherd sent information in regarding his contact with the Education discipline. He sent out an email to each superintendent and explain the committee as well as asked for ways that they could think of to get more involved. Several of the superintendents responded that reviews of current emergency plans were needed in most schools. Lessons learned from the Joplin tornado should be applied to the emergency plan updates at other schools as well.
- o GIS: Greg Resz reported that the six counties of Cole, Cooper, Callaway, Boone, Howard, and Moniteau were going in together to purchase flyover photography for

GIS applications. Because of the cooperative purchasing, an incredible savings was available to them.

- o RHSOC Chairs/HSAC: Mike Rackers reported that he attended both the RHSOC Chair meeting and the HSAC meeting. He passed out copies of the draft minutes for each meeting.

Bryan Courtney gave an update on the Missouri Interoperability Center. New 700 MHz sites in Columbia and Kingdom City have been added for Region F. A VHF/700/800 radio is required to benefit from new sites. All new sites will be 700 MHz. Any additional sites added to the system will be based on end-user reports, so report trouble areas as specifically as possible. JD Simmons and Steve Devine have both retired, but both plan to continue on a limited part time basis, as needed. First round of system programming keys are expiring soon, please contact MOSWIN System Administration for more details. MOSWIN member agency training is available, call 855-4 MOSWIN to schedule. The newly updated Missouri Field Operation guide is available online (paper copies available by request as well). 196 agencies have completed the public safety broadband tool at publicsafetytools.info. This information is very important and will be sent to FirstNet to ensure that they understand the current and future needs of the state's public safety community. In preparation for this system, please also plan to participate in the Missouri Statewide Communications Interoperability Plan Update meeting for Region F, scheduled on January 29 at 10:00 am.

Sherril Gladney gave an update from the Division of Fire Safety. The Division of Fire Safety is busy with annual fire department registrations and also K9 mutual aid registration. Fire departments can visit the website, www.dfs.dps.mo.gov and complete both of these online now. Div of Fire Safety is also asking for any fire agencies that do not have a current frequency sharing agreement with the division to submit one. This is for use of the fire mutual aid frequencies. Those forms can be found online. A multi discipline mutual aid meeting is scheduled for March 3 at the Cole County Fire Station #4. Fire, EMS, law enforcement, coroner's mutual aid, and incident support teams are invited to participate. The agenda will include the bi-annual review of MOSCOPE and discussion of best practices and lessons learned, with particular focus on the response to the Ferguson civil disturbances. Several Missouri IST members and Gladney attended the annual All Hazards IMT Conference in Fort Worth, Texas, in December.

Merrel Breyer with the Department of Agriculture gave an update also. Ag security is still trying to function with very limited funding. Breyer reported that he worked on MOU with Office of Admin for use of one of their warehouse facilities for use in an Ag emergency. He also took part in Governor's Conference in Ag, December 18-21. Breyer attended the MO Beef Summit on January 6. He is also working with Multi-State Partnership on Ag Security to put on a workshop February 25-28 to deal with what Incident/Joint Command will look for if a foreign animal disease or animal health emergency takes place; how national, state, and local will coordinate, and how supplies will be distributed, etc. This meeting is a precursor to a national meeting in June.

Brenda Gerlach, Region F SEMA Coordinator, gave an update also. February 17 is the next regional EMD meeting in Cooper County at the EOC at 10 am. All are invited and welcome to attend. Also Gerlach has relocated her office to the Callaway County 911/EOC center. As of now, all the SEMA regional coordinators live in the regions that they serve.

Agenda Item IX. Public Comment

No public comment.

Agenda Item X. Announcements

There will be a special meeting of the RHSOC on March 17, 2015, at 1:30 pm to hear 2nd round grant project proposals and score them.

The next regular meeting of the RHSOC will be on Tuesday, April 21, 2015.

Agenda Item XI. Adjournment

Larry Benz motioned to adjourn. Meeting adjourned at 2:41 pm.